**CONSENT TO THE DISCLOSURE OF DATA AND THE ACQUISITION OF DATA FROM COOPERATION PARTIES THAT ARE EXTERNAL TO THE LOCAL GOVERNMENT PILOT FOR EMPLOYMENT IN HELSINKI**

You are a client of Helsinki Employment Services. In order to provide you with a service that is as smooth as possible and supports you in your situation, you can give your consent to the disclosure of your data from Helsinki Employment Services to various cooperation partners. You can also authorise Helsinki Employment Services to acquire data from different partners.

Giving your consent is voluntary, and not giving it will not limit your access to the services. You can also give your partial consent. The purpose of the consent is to facilitate and clarify the transfer of information between different partners so that we can manage your affairs in the best possible way. If you give your consent, you can withdraw or change it at any time by notifying Helsinki Employment Services or the cooperation partner specified in your consent. If you give your consent and do not withdraw it, the consent will remain valid for as long as your customer relationship with Helsinki Employment Services lasts.

Your data is stored in customer information systems, as described in the section below on “Controllers and processing of personal data”.

1. **Consent to the disclosure of data**

I give my consent to the employees of Helsinki Employment Services for disclosing the necessary information and documents concerning me to the cooperation party specified below in the services that concern me. The services of Helsinki Employment Services include, for example, the assessment of work ability, the identification of service needs related to employment, training or rehabilitation opportunities, the organisation of measures related to work, training or rehabilitation, and the assessment of service needs.

**Where is the information/document disclosed to (contact details):**

[Please fill in]

**Disclosed information/document:**

[Specify what is being disclosed / for example, the client’s contact information (name, phone number, email)]

**Authority disclosing information/document (contact information):**

Helsinki Employment Services

P.O. Box 50, 00099 City of Helsinki, Finland

1. **Consent to the acquisition of data**

I give my consent to the employees of Helsinki Employment Services for acquiring the necessary information and documents concerning me from the cooperation party specified below in the services that concern me. The services of Helsinki Employment Services include, for example, the assessment of work ability, the identification of service needs related to employment, training or rehabilitation opportunities, the organisation of measures related to work, training or rehabilitation, and the assessment of service needs.

**From where is the information/document requested (contact information):**

[Please fill in]

**Requested information/document:**

[Specify what information is being requested/ for example, information on the progress and results of the service, final report]

**Authority requesting information/document to which the information or document is to be sent (contact information):**

Helsinki Employment Services

P.O. Box 50, 00099 City of Helsinki, Finland

 **Controllers and the processing of personal data**

As a joint controller, Helsinki Employment Services is responsible for the accuracy of the data it processes in connection with its duties under the Act on Municipal Experiments to Promote Employment (1269/2020) and for duties that are not covered by separate provisions to the Centre for Development and Administration for ELY Centres and TE Offices (KEHA Centre).The data acquired on the basis of consent may be stored in the customer information system used for the provision of public employment and business services. Requests under the General Data Protection Regulation can be addressed to Helsinki Employment Services. Further information on the data protection practices followed by Helsinki Employment Services in connection with the local government pilot can be found at [: https://tyollisyyspalvelut.hel.fi/en/data-protection-and-processing-personal-data](%3Ahttps%3A//tyollisyyspalvelut.hel.fi/en/data-protection-and-processing-personal-data). Cooperation partners process personal data in accordance with their own data protection policies, and additional information about these is provided by the partner in question.

Client’s personal identity number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Place and date Client’s signature and name in print